

Account Setup Guide for Independent Stationers

Website: fssi.independentstationers.coop

1. If you do not currently have an account on the website, you can create one by clicking on 'Register Me!' in the My Account section on the left hand side of the page.



2. Complete the registration form. Please select your User Type. The User Type section contains all of our authorized participating dealers. This will allow you to select your preferred local servicing dealer. The listing is sorted by State, City the in which the servicing dealer's office is located and then the dealership's name.

Step 1 of 3

Creating a New Account

We indicate required fields with **bold labels** and an asterisk.

Step 1 of 3: Enter your User and Log-In Information

First Name *

Last Name *

Phone Number *

User Name *

Password *

Confirm Password *


Email Address *

Email Format: (Default is HTML Format)

Security Question *

Security Answer *

User Type



Step 2 of 3

Creating a New Account

We indicate required fields with **bold labels** and an asterisk.

Step 2 of 3: Create New Account

Billing Address

Company Name * IS Demo

Address 1 * Demo Account

Address 2

City * Indianapolis

State/Province * IN

ZIP/Postal Code * 46240

Shipping Address

Same as Billing address

Shipping Name

Address 1

Address 2

City

State/Province

ZIP/Postal Code

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Step 3 of 3

Creating a New Account

We indicate required fields with **bold labels** and an asterisk.

Step 3 of 3: Additional Account Information

Number of Employees * Choose one...

Comments

Association

Referral Account #

[Previous](#) [Finish](#)

3. Your account is now created and you can begin ordering right away.

[Home](#) [About Us](#) [Contact Us](#) [Help](#)

Currently logged in as IS Demo.

(If you are not IS , [click here](#) .)

Acct: 21534-IS Demo

